



2021 NCPAA Conference | October 18-21  
Hilton Oceanfront Hotel Virginia Beach, Virginia

## CONFERENCE REGISTRATION FORM

Full Name: \_\_\_\_\_  
*First M.I. Last*

Title or Occupation: \_\_\_\_\_

Police Agency or CPA Alumni Association: \_\_\_\_\_

Are you: Sworn Civilian

Are you a current member of the NCPAA? Yes No

Are you attending the CPA Certification/Re-Cert Course on Monday, October 18? Yes No  
*\*If yes, please include an endorsement letter on your department's letterhead that is signed by your supervisor with your registration form.*

Is your organization planning to submit nominations(s) for an award? Yes No  
*(Submission deadline is April 30, 2021)*

### Preferred Method of Receiving Contact Information

Preferred method of receiving NCPAA and conference information: Business Home

Mailing Address: \_\_\_\_\_  
*(Mailing Address, City, State, Zip)*

Phone: \_\_\_\_\_ (cell) (home)

Email: \_\_\_\_\_

# CONFERENCE FEES

<b>Registration Fees/Included Meals:</b>	<p><b>Early bird up to July 31, \$375.00 or \$400.00 from August 1.</b></p> <p><b>Full registration fee includes:</b> Attendee Gift, Breakfast &amp; Lunch for Tuesday, Wednesday &amp; Thursday. As well as the Banquet Dinner on Wednesday, October 20, 2021 at 6 p.m.</p>
<b>NCPAA Membership Fee:</b>	<p><b>\$35.00</b> Annual Fee. You must be a current member to attend the annual conference. Click <a href="#">here</a> to become a member or renew your membership.</p>
<b>Additional Meals:</b>	<p><i>Please enter <b>additional meals</b> you wish to order for non-registered guests:</i></p> <p><b>Breakfast \$25.00   Lunch \$45.00   Banquet Dinner \$85.00</b>  <i>(please note: these prices include 22% service charge and 11.5% sales tax).</i></p> <p><b>Tuesday: Breakfast \$_____ Lunch \$_____</b></p> <p><b>Wednesday: Breakfast \$_____ Lunch \$_____ Dinner \$_____</b></p> <p><b>Thursday: Breakfast \$_____ Lunch \$_____</b></p> <p><b>Total for Additional Meals: \$_____</b></p>
<b>Total Conference Amount Enclosed:</b>	<p><b>Registration Fee:</b> \$_____</p> <p><b>Membership Fee:</b> \$_____</p> <p><b>Additional Meals Total:</b> \$_____</p> <p><b>GRAND TOTAL:</b> \$_____</p>

<b>Payment:</b>	<p>BEFORE this form can be processed, it must be completed and returned to the address indicated below with full payment. Checks and Money Orders will be accepted. Cash or Credit Cards are <u>not accepted</u>. If a purchase order must be made, payment must be received prior to the end of the listed registration period to be eligible for the early or standard registration fee.</p> <p><b>Please make check &amp; money orders payable to:</b>  <i>National Citizens Police Academy Association</i></p>
<b>Mail Registration &amp; Payment To:</b>	<p>National Citizens Police Academy Association  P.O. Box 281  Belmont, Michigan 49306</p>

# CONFERENCE INFORMATION

<b>Conference Location:</b>	<a href="#">Hilton Virginia Beach Oceanfront, Virginia</a> 3001 Atlantic Ave, Virginia Beach, VA 23451
<b>Room Reservations:</b>	<b>You MUST make your own room reservations <a href="#">online</a> or by calling 1-757-213-3000 and follow the prompts to reservations by pressing #1. The group code to give is CPM.</b>
<b>Room Rates:</b>	Rooms are \$106.00 per night plus state and local taxes. In addition, \$2.00 per person per night occupancy tax.  For group rate reference code insert code. To receive this discounted group rate, reservations must be made by <b>September 20, 2021</b> . All reservations made after this date are subject to current hotel rates.
<b>Parking:</b>	Complimentary self-parking is provided to guests staying in the group block.

<b>Certificate of Completion:</b>	Will be provided to participants that attend <u>all</u> sessions. You must be in attendance at the close of the last session to receive a certificate of completion.
<b>Cancellations:</b>	All cancellations must be made in writing. A refund less a \$50.00 administrative fee will be returned to you. <b>All requests for refunds must be received by September 20, 2021. NO refunds will be issued after that date.</b>
<b>Registration Confirmation:</b>	You will receive an email confirmation of your registration as soon as we receive your conference registration and payment.
<b>Conference Agenda:</b>	For updates, visit: <a href="http://ncpaa.us/conference-schedule">ncpaa.us/conference-schedule</a>
<b>Awards:</b>	To find out more about awards opportunities and how to nominate someone, please visit <a href="http://ncpaa.us/awards">ncpaa.us/awards</a>
<b>Conference Information:</b>	To find out more about the NCPAA conference, please visit <a href="http://ncpaa.us/2021-conference-info">ncpaa.us/2021-conference-info</a>
<b>Follow us on Social Media:</b>	Facebook at <a href="https://www.facebook.com/Nationalcpaa.org">@Nationalcpaa.org</a> , Twitter <a href="https://twitter.com/ncpaa_today">@ncpaa_today</a>

## QUESTIONS?

Contact the National Citizens Police Academy Association Executive Board at [ncpaa.us/contact-us](http://ncpaa.us/contact-us)

Updated: 3/30/2021