

## Conference Details:

<b>2024 Conference Dates:</b>	June 2 – 5, 2025
<b>Conference Location:</b>	<a href="#">Wyndham Grand Orlando</a> 14651 Chelonia Pkwy, Orlando FL 32821   (407) 390-2300  <b>Hotel Frequently Asked Questions:</b> <a href="#">FAQ</a>
<b>Conference Schedule</b>	<a href="#">Insert/create hyperlink and attached schedule&gt;&gt;&gt;</a> <a href="http://ncpaa.us/schedule">ncpaa.us/schedule</a>
<b>Conference Flyer</b>	Click <a href="#">here</a> (insert the hyperlink for the updated flyer)
<b>NCPAA Membership Fee:</b>	<b>\$50</b> annual membership fee. You must be a current member to attend the annual conference. Click <a href="#">here</a> (*this should take them to the current membership form) to become a member or renew your membership.
<b>Conference Registration Fee &amp; Included Meals:</b>	<b>Early Bird Rate</b> (Through Jan 31, 2025): \$450 <b>Standard Rate</b> (Feb. – April 25, 2025): \$475 <b>Registration Deadline: April 25, 2025</b>  <i>The registration fee includes the following meals:</i>  <b>Tuesday-Thursday</b> (June 3-5): Continental Breakfast <b>Tuesday</b> (June 3): Lunch <b>Wednesday</b> (June 4): Lunch & Awards banquet cocktail style heavy hors d'oeuvres dinner
<b>Conference Registration:</b>	To register for the conference, please complete the registration form ( <a href="#">insert hyperlink to registration form</a> ) and submit payment via check, cashier's check, or PayPal.
<b>Payment Options:</b>	Check, Cashier's Check or PayPal ( <a href="#">insert link to PayPal form</a> )
<b>Hotel Reservations/ Room Rate:</b>	<b>You MUST make your own room reservations <a href="#">online</a>.</b> To take advantage of the special rate, rooms must be booked by <b>May 1, 2025:</b>  <b>Run of House</b>  Single Rate: \$149   Double Rate: \$149   Triple Rate: \$179   Quad Rate \$209  <b>Check-In Time:</b> 4:00 pm   <b>Check-Out Time:</b> 11:00 am
<b>Conference Cancellation Policy</b>	All cancellations must be made in writing. A <b>\$50.00</b> administrative fee will be deducted from your reimbursement. <b>All requests for refunds must be received by May 2, 2025. No refunds will be issued after that date.</b>
<b>Airport:</b>	<b>Orlando International Airport (MCO)</b>
<b>Airport Transportation:</b>	An uber and left is estimated to be about \$50 where a taxi can be \$70 for up to 4 people. We recommend super shuttle. 1-800-258-3826 is the phone number.
<b>Orlando Area:</b>	Visit Orlando <a href="#">website</a> to learn more about the area.
<b>Questions?</b>	Send an email to: <a href="mailto:ncpaa.usa@gmail.com">ncpaa.usa@gmail.com</a>

